

**Crestwood Village CO-OP Four, Inc.**

15-E Moccasin Drive, Whiting, NJ 08759

Independence Hall Clubhouse

**Maintenance Department**

Phone: (732) 350-0230 Ext. 10

Fax: (732) 350-6930

**Resident's Service Request**

Date: \_\_\_\_\_ 20 \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Work Required:**

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**Resident's Signature** \_\_\_\_\_

Please complete & **deposit** in the "WORK ORDER" Box, located near the Maintenance Dept. Customer Window.

Maintenance Office Hours of Operation are **Mon.-Fri. 9:00am to 3:30pm**. If you have an **EMERGENCY** after work hours or on weekends, please call the above phone number, listen to the voice mail message, leave your name, address, phone number and a brief description of your problem. Our Maintenance Personnel "ON CALL" will receive the beeper message and return your call.